

911 Board Meeting Minutes October 23, 2014

Meeting called to order by Secretary Schiliro at 2:05 pm

Members present:

Secretary Schiliro, Mark Grubb, Michael Vincent, Allen Metheny, Lewis Briggs, and Joseph Thomas (Proxy for Jamie Turner)

Staff Members present:

Eric Wagner, Matt Laick, James Cole, and DAG Lisa Morris.

Eric Wagner read letter from Jamie Turner appointing Joseph Thomas as his proxy until withdrawn by Jamie Turner.

Sec Schiliro requested approval of the minutes from June 25 meeting and minutes from Executive Staff meeting in October. Mark Grubb motioned to approve both as received, seconded by Allen Metheny. Motion carried with no objections.

Staff Reports – Eric Wagner discussed the ledger balance sheets of 4.3 million without July, August and September payments which will put the balance over the 5 million mark. Mark Grubb asked if all the bills are paid. Eric responded that all the bills are current. The call volume sheet for Newark PD months of June and July the numbers dropped significantly. Verizon has a trouble ticket in to work with records management. The volume numbers will be amended.

Phone Recovery Services– Jim Cole advised he did not have a packet to hand out. There are 436 trouble tickets to date through September. There are no significant trouble tickets, nothing alarming. He will have full finance package for the next meeting, the last reported estimated monthly charges through October of \$1,198,975.80. Nothing needs to be replaced with the UPS's. He will get the cost on next year's maintenance. Sussex County will need batteries in 2016 and Newark PD may need caps and fans will confirm that after they do their review. I will get the quote for 2015 and the next visit for preventive maintenance will be in March 2015.

Wireless Cost Recovery – Eric Wagner advised the total cost recovery of \$17,794.00 from AT&T and Sprint. That brings us current to our bills today. Mike Vincent motioned to approve, seconded by Mark Grubb. Motion carried with no objections.

Verizon Contract - Lisa Morris advised to hopefully have the contract to the board members for review by next meeting. The contract covers up to Jan 31, 2015.

Remittance Review by Vendor - Matt Laick advised there are 3 milestones to complete. The first, analyze the statute and develop overall size of the Telco market in Delaware, this has been accomplished. The second, specific billing discrepancies, the FCC vs. ANI/ALI remits, examples of remit problems and billing problems with VOIP has been accomplished. The third milestone is the final review and results.

Some of preliminary finding are small VOIP companies not charging 911 fees. Some businesses are paying less than their fair share. The vendor will be present at the next board meeting.

Update on New World Project – Kevin Sipple discussed the upcoming go live date for Central Core on November 2 overnight into November 3rd. New World resources will be available on site and off. New Castle / Wilmington Core are updating CAD to version 11.3 today. Go live date is March 2, 2015. North Core go live September 2015 and South Core waiting on hardware plans. We have an email distribution list for each core. On a weekly base the Central core meets on Mondays, NCC/Wilmington core meets on Tuesdays and the North core meetings will start in the next couple of months. Every Wednesday at 3 P.M. we have project management conference call throughout the state.

Representatives from New World spoke on the go live. Sandro Viselli, New World Project Sponsor commented about their excitement on the go live project. Joe Wollyung, New World Project Manager was appreciative of everyone's efforts on this project and looking forward to the kickoff. Alan Methany, asked if adjustments or updates needed for the computers in the field. Kevin advised he sent an email to the field agencies for computer needs. Kevin advised next week will begin working at the fire houses to load software. Bill Hickox, DTI asked about support after we go live. Kevin responded work is ongoing with the MOU's and he feels comfortable with the support.

Sec Schiliro commented that the board had an executive session and was briefed on Next Gen. We are still in negotiations with the contract terms and conditions. It is my intent to put the contract to a vote in the December meeting. Joe Thomas advised that the PSAP Managers met on September 18th. Jim Cole briefed us on the proposal. PSAP Managers picked the options. No red flags were raised in the RFP. In December we will go into more detail. Jim Cole commented that the options are all going to be under contract. So if monies become available then we can add some options. Sec Schiliro advised we are counting on revenues from the pre-paid phones.

Kevin Sipple asked about the Public Health 911 Registry, is it going to continue or go away. Eric said the program has been paid for another year.

Sec. Schiliro commented that Verizon as of 2017 is getting out of the 911 business. Verizon representative Ken Schuller and Trudy Williams commented about the letters sent to the PSAP's that Verizon will be stepping back from maintaining the 911 equipment. We will be working through our partners such as Intrado to continue support. Intrado will be taking the lead in June 2017. There will be a migration strategy in place.

Joe Thomas announced that on September 11, launched Smart911 for the entire County, which was paid for by the Sussex County Council.

Sec. Schiliro advised the next Board meeting will be December 18th. The E911 Board meeting was officially adjourned at 2:55 pm, motion made by Mark Grubb and seconded by Mike Vincent.

Respectfully Submitted as Recorded by Kay Carrier, PSAP Manager, Suscom